



# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

## Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



383

1<sup>st</sup> Floor, Vidyut Bhawan-II, Balliey Road, Patna – 800 021; Ph. : +91-612-250 4980; Fax : +91-612-250-4960; e-mail : info@brlp.in; Website : www.brlp.in

Ref. No.: BRLPS/ Project/ 454/13/2876

Date: 15-11-18

### Office Order

The third round of SHG CRP of FY 2018-19 is going to start from the fourth week of November 2018 for 45 days. In this, the role of Community Resource Person (CRPs) is very critical. The CRPs will be involved in the identification of targeted HHs of unentered villages, SHG formation and their basic modular trainings. There is a series of activities that needs to done in order to facilitate the movement and deployment of CRPs in the field locations.

#### **SHG FORMATION CRP ROUND**

- Initiation in 18 districts with 370 CRP teams.
- Each CRP team will cover at least 4 villages: **between 22<sup>nd</sup> November'18 to 7<sup>th</sup> January'19.**
- In each of the villages, the CRP team will spend 10-15 days.
- In each of the CRP team, preferring one member to be able to read and write.
- The local CM will be supporting the CRP team.
- The total villages to be opened by 370 CRP teams will be between 1000-1200.

#### **The output will be as-**

1. Each of the CRP team will form 30-35 SHGs.
2. The total output from the 370 CRP teams will be between 10,000-12,000 SHGs.
3. CRP teams will also impart basic modular training to newly formed SHGs covering topics such as, functioning of SHG, fund management, functioning of leaders and importance of Panchsutra.
4. Each of CRP team will identify active women in a village.
5. Each of the team will prepare SHG profile in the given format.
6. Each of the CRP team will place basic registers (LDP and Minutes book) in the SHGs.
7. In each of the SHGs, administration of SHG By-laws will also be done.

#### **The Time-line**

Readiness of CRP teams with availability of CRP kit and required material like Roster, Profile photocopy, By-laws and ID card from the concern CLF/ VO to CRP teams.	By 18 <sup>th</sup> Nov.'18
Orientation to CRP teams ( <i>for 2 days</i> )	Between 19 <sup>th</sup> to 22 <sup>nd</sup> Nov.'18
Briefing at block level and Deployment of CRP teams in village1 and uploading the report on the google doc link.	23 <sup>rd</sup> Nov.'18
Initiation of work in Village1	23 <sup>rd</sup> Nov.'18
Completion in Village1 and team move to Village2	2 <sup>nd</sup> Dec.'18
Initiation in village2	3 <sup>rd</sup> Dec.'18
Completion in village2 and team move to Village3	13 <sup>th</sup> Dec.'18
Initiation in village3	14 <sup>th</sup> Dec.'18
Completion in village3 and team move to Village4	24 <sup>th</sup> Dec.'18
Initiation in Village4	25 <sup>th</sup> Dec.'18
Completion in Village4	4 <sup>th</sup> Jan.'19
Compilation of reports, google doc link filling for report	5 <sup>th</sup> -6 <sup>th</sup> Jan.'19
Debriefing of CRP teams	7 <sup>th</sup> Jan.'19

Following districts needs to take CRP drive for SHG formation during the month of November '18 to January '19 for 45 days:

382

CRP Drive planning for Q3					
Sl.	District	Teams Proposed	Total CRP members	Active women	Movement of CRP Team
1	Araria	20	80	2	Local
2	Aurangabad	15	60	2	Local
3	Banka	10	40	2	Local
4	Begusarai	20	80	2	Local
5	Bhagalpur	25	100	2	Local
6	Bhojpur	15	60	2	Local
7	Darbhanga	25	100	2	Local
8	Katihar	30	120	2	Local
9	Kishanganj	15	60	2	Local
10	Muzaffarpur	10	40	2	Local
11	PaschimChampan	20	80	2	Local
12	Patna	10	40	2	Local
13	PurbiChampan	40	160	2	Local
14	Samastipur	30	120	2	Local
15	Sitamarhi	10	40	2	Local
16	Siwan	30	120	2	Local
17	Vaishali	25	100	2	Local
18	Supaul	20	80	2	Local
	<b>Total</b>	<b>370</b>	<b>1480</b>	<b>34</b>	

Please note that, the concerned district will tag 1-2 active women (*if needed*) with the CRP team and will be paid as per CRP policy (*intra block slab*).

**SHG formation CRP drive Budget of Q3 in 18 districts:**

Sl.	Topics	Participants	Travel	B&L and Other Expenses	Total cost	Remarks
1.	<b>Orientation of 2 days (at the TLC/ district location)</b>	370 CRP teams (1480 members)	200/- per member	650/- per member per day	2,96,000/- +19,24,000/- =22,20,000/-	They will reach the training venue on the training day and lodge for the day. Travel cost includes travel from CRP staying place to training venue.
2.	<b>CRP Kit (Other than logistic kit)</b>	1 Kit per CRP team (370*200/-)			74,000/-	Kit for CRP includes folder, copy of By-laws and SHG profile, register, pen and ID card. Assuring CRP teams to receive before the briefing session.
3.	<b>Local Vehicle</b>	370 CRP teams	370*1200		4,44,000/-	An additional support is being provided to the CRP teams
	<b>Total cost</b>				<b>27,38,000/-</b>	

The DPCU/ BPIU will ensure that-

381

1. The concerned DPCU will ensure that CRPs will take sufficient advance from their respective VO for meeting their travelling and food expenses.
2. The concerned DPCU should ensure that proper logistic arrangement arranged for the CRP teams before reaching of CRP teams to their BPIU.
3. The CRPs is entitled to get the actual TA apart from their honorarium during their transition as per the internal CRP policy. The district can arrange appropriate mode of transportation for movements as per the need/ requirement.
4. The concerned ICB official will take appropriate approvals from DPM for the CRP round (*as per the protocol laid down in the CRP drives*).
5. In case of insufficient CRP kits available in any of the districts then district will pull CRP kits from the blocks and in case of unavailability, they can also purchase the required CRP kits. The budget line is: B2.2.1.3.

All DPMs/ In charge is hereby directed to follow up the CRP strategy for an effective utilisation of CRPs in SHG formation in unentered villages.



(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Copy to:

1. All DPMs/ FMs/ Manager-ICBs/ TOs/ BPMs.
2. All PCs/ SPMs/ SFMs/ PMs/ AFMs.
3. OSD/ Director/ CFO/ AO/PS/ PO.
4. IT Section.
5. Concerned File.